

## Recent additions and updates

### New courses:

Access 2016	Introduction to Microsoft
Accounting Fundamentals Series	Introduction to Microsoft Excel 2016
Administrative Assistant Suite	Introduction to Microsoft Excel 2016
Advanced Microsoft Excel 2016	Introduction to Microsoft Project 2016
C# Programming Series	Introduction to Microsoft Word 2016
Certificate in Energy Medicine	Introduction to PowerPoint 2016
Certificate in Global Healing Systems	Introduction to QuickBooks 2016
Certificate in Infectious Diseases and Infection Control	Introduction to QuickBooks Online
Certificate in Legal and Ethical Issues in Healthcare	Introduction to Windows 10
Certificate in Violence Prevention and Awareness	Introduction to XML
Creating WordPress Websites Series	LPI Linux Essentials Exam Prep
Entrepreneurship Suite	Microsoft Word 2016 Series
GRE Prep Series	Nonprofit Suite
Intermediate Microsoft Access 2016	Photography Suite
Intermediate Microsoft Excel 2016	PMP® Prep Series
Intermediate Microsoft Word 2013	Project Management Suite
Intermediate Microsoft Word 2016	SAT/ACT Prep Series
Intermediate QuickBooks 2016	Start Your Own Online Business
Introduction to Lightroom CC	

### Updated

The courses below are updated to align with the Project Management Institute's (PMI) \*new\* Talent Triangle and therefore continue eligibility for Professional Development Units from PMI. The Talent Triangle - the ideal skill set – now combines strategic and business management to the existing technical and leadership expertise.

Achieving Success with Difficult People	Microsoft Project 2010
Building Teams That Work	PMP Certification Prep I
Fundamentals of Supervision and Management	PMP Certification Prep II
Fundamentals of Supervision and Management II	Project Management Applications
High Speed Project Management	Project Management Fundamentals
Introduction to Business Analysis	Project Management with CAPM Prep
Introduction to Microsoft Project 2010	Purchasing Fundamentals
Introduction to Microsoft Project 2013	Six Sigma Black Belt
Keys to Effective Communication	Six Sigma Green Belt
Leadership	Six Sigma: Total Quality Applications
Lean Mastery	Supply Chain Management Fundamentals
Management Training	The Complete Project Manager with CAPM Prep and PMP Prep
Management Training for IT Professionals	The Complete Project Manager with Microsoft Project 2010
Mastering Project Management with Microsoft Project 2010	Total Quality Fundamentals
Mastering Project Management with PMP Prep	Understanding the Human Resources Function
Mastery of Business Fundamentals	